

In the Parish of Englefield
The next Meeting of the Parish Council will be held at
The Englefield Estate Office on Wednesday 27th March 2019
At 6.30pm

AGENDA

1. Apologies

To receive apologies for inability to attend the meeting (if any)

2. Declarations of Interest

To remind members of the need to record the existence and nature of any personal, pecuniary, or other disclosable interests in items on the agenda, in accordance with the Members' Code of Conduct

3. Minutes*

To approve as a correct record the minutes of the meeting of this Council held on 9th January 2019

4. Open Forum for members of the public

10 minutes

5. 2018/19 Financial Update

To provide an overview of expenditure versus budget for year to date, and forecast position at financial year end

6. Payments for Approval

To approve the following items for payment

- i. HMRC – Council Administration Income Tax Q4
£87.40
- ii. Claire Connell – Internal Audit Fees
£130

7. Internal Audit

To provide an overview of the scope of the internal audit

8. Making Tax Digital

To provide an update of any action required in order to comply with legislation due to take effect 1st April 2019

9. Theale Primary School

To provide an update on the action that has been taken in response to concerns raised relating to construction works

10. Malpas Farm

To provide an update on the action that was taken in response to the concerns raised at the meeting on 26th September

11. Pond Farm

To provide an update on the action that was taken in response to the concerns raised at the meeting on 9th January

12. Parish Council Elections

To provide an overview of the process and action required by Councillors in relation to the nomination of Parish Councillors

13. Annual Parish Assembly

To agree agenda for the Annual Parish Assembly