

In the Parish of Englefield
The next Meeting of the Parish Council will be held at
The Englefield Estate Office on Tuesday 17th March 2020
At 6.30pm

Agenda

1. Apologies

To receive apologies for inability to attend the meeting (if any)

2. Declarations of Interest

To remind members of the need to record the existence and nature of any personal, pecuniary, or other disclosable interests in items on the agenda, in accordance with the Members' Code of Conduct

3. Minutes

To approve as a correct record the minutes of the meeting of this Council held on 15th January 2020

4. Open Forum for members of the public

10 minutes

5. Theale Primary School

To provide an update on action taken in response to site parking issues

6. Coronavirus

To provide an update on measures taken in response to coronavirus advice

7. VE Day 75

To provide an update on arrangements to mark VE Day 75

8. 2019/20 Financial Update

To provide an overview of expenditure versus budget for year to date, and forecast position at financial year end

9. Budget Approval

To sign off the final budget for financial year 2020/21

10. Payments for Approval

To approve the following items for payment

- i. Council Administration Salary March 2020
£116.69
- ii. Council Administration Home Working Allowance – June 2019-March 2020
£133.33

11. Payments Made

To inform that the following payments have been made since the last meeting of the Council

- i. Council Administration Salary January 2020
£116.49
- ii. Council Administration Salary February 2020
£116.49
- iii. Autela Group Limited – Council Payroll Administration Q4 2019/20
£49.75
- iv. HMRC – Council Administration Income Tax Q4 2019/20
£87.40

12. Volunteer Bus Grant

To agree whether to make a contribution to the Standby Volunteer Group for financial year 2020/21 costs

13. Planning Applications

There have been no planning applications for review since the last meeting of Council

14. Risk Register

To agree any updates required to the Englefield Parish Council Risk Register

15. Asset Register

To agree any updates required to the Englefield Parish Council Asset Register

16. Royal Berkshire Fire & Rescue Risk Management Strategy

To agree who will take responsibility for responding to the public consultation

17. Training

To agree any training courses to be booked for the forthcoming year

18. Annual Parish Assembly

To agree the dates and agenda for the Annual Parish Assembly