

## MINUTES OF ENGLEFIELD PARISH COUNCIL

Minutes of the Parish Council held on Wednesday 15<sup>th</sup> January 2020 at The Englefield Estate Office

### Present:

Cllr E. Crookes (Chairman)  
Cllr M. Postles  
Cllr R. Smith  
Cllr S. Strang  
Cllr N. Wynne Jones

### In attendance:

N. Rands (Clerk)  
Cllr R. McKinnon

Welcome all present

1. No apologies received
2. Interest declared in Englefield Social Club/Community Venue and planning application 19/02868/FUL – Cobbs Farm Shop by Cllr E. Crookes
3. Minutes of the Parish Council Meeting held on 24<sup>th</sup> September 2019 were approved and signed as a true record
4. **Public participation** – no members of public present so no points raised or discussed
5. **Planning Applications** – Noted  
19/02868/FUL – It was noted that West Berkshire Council had since informed that this planning application is approved
6. **Financial Update** – Update provided by Clerk regarding receipts and payments year to date, and forecast to end of the financial year was noted.
7. **2020/21 Budget & Precept**
  - a) Proposed budget for 2020/21 tabled
  - b) Recommendation that precept remains the same as financial year 2019/20 at £3,650**Outcome** –  
Budget approved – provision to be included for VE Day event  
Precept of £3,650 approved by Council
8. **Payments for Approval**
  - i. Council Administration Salary January 2020  
£116.49**Outcome** – Payment approved

## 9. Payments Made

Council noted that the following payments have been made since the last meeting of the Council:

- i. Council Administration Salary November 2019  
£116.49
- ii. Council Administration Salary December 2019  
£116.69
- iii. Autela Group Limited - Council Payroll Administration Q3 2019/20  
£47.08
- iv. HMRC – Council Administration Income Tax Q3 2019/20  
£58.20
- v. HALC – Charing Skills Training  
£81.00

## 10. Englefield Community Venue Update

- Consultations have confirmed support for a community venue within the parish
- Englefield Estate project underway to renovate and refurbish the former Social Club building to create a village hall / community venue.
- Estate will need to hand facility over to the community
- Fixtures and fittings will be required
- Community structure required to operate and support the venue
- Estate considering forming Charitable Incorporated Organisation (CIO) with founding trustees and representatives from across the community and community groups, including the Parish Council, etc. Englefield Estate will lease to the CIO.
- CIO will require a cross section of roles and skills, such as Chair, Secretary, finance, caretaker, etc. Estate making contact with those who have expressed interest in actively supporting.

### VE Day

- Bring and Share picnic proposed to take place on Friday 8<sup>th</sup> May
- Volunteers required to assist in organisation of and running the event – request to be included in Parish News and on parish noticeboards
- Englefield Estate are willing to lend marquee, fund toilet facilities, insurance etc
- Meeting of volunteers to be convened to further plan

### Action –

Budget of £350 to be included in 2020/21 budget - **NR**

The meeting closed at 7.05p.m.

Meeting dates agreed as follows

- Next Council Meeting – Tuesday 17<sup>th</sup> March 6.30pm.

Chairman: .....

Date: .....