

**In the Parish of Englefield  
the next Meeting of the Parish Council will be held  
remotely on Wednesday 29<sup>th</sup> July 2020  
At 6.30pm**

**Notice of Meeting**

Residents of the Parish wishing to “attend” the meeting should refer to the Englefield Parish Council website where the details to enable you to join via Zoom will be published prior to the meeting.

Those wishing to join should contact the Clerk before 3pm on the day of the meeting to obtain the password.

**Public Participation**

While meetings are being held remotely, it is requested that any members of the public wishing to ask a question submit these by email to the Clerk. Written submissions should be limited to 500 words and submitted to the Clerk no later than midday on Monday 27<sup>th</sup> July 2020 in order that they can be read out and discussed.

The contact email for the Clerk is [clerk.inglefieldpc@outlook.com](mailto:clerk.inglefieldpc@outlook.com)

**AGENDA**

**1. Apologies**

To receive apologies for inability to attend the meeting (if any)

**2. Remote Meeting Etiquette**

To remind attendees of the guidance for attending remote meetings

**3. Declarations of Interest**

To remind members of the need to record the existence and nature of any personal, pecuniary, or other disclosable interests in items on the agenda, in accordance with the Members’ Code of Conduct

**4. Minutes**

To approve as a correct record the minutes of the meeting of this Council held on 20th May 2020

**5. Public Participation**

To receive written submissions from members of the public

**6. Financial Update**

To provide an overview of receipts and payments against budget for financial year to date

**7. Payments Made**

To inform that the following payments have been made since the last meeting of the Council

- i. Hampshire Association of Local Councils - BALC Affiliation Fee 2020/21

- £62.64
- ii. Council Administration Salary & WFH Allowance June 2020  
£133.16
- iii. HMRC Council Administration Income Tax Q1 2020/21  
£87.40
- iv. Claire Connell – Internal Audit FY2019/20  
£130.00
- v. Autela Group Limited – Council Payroll Administration Q1 2020/21  
£60.24
- vi. Council Administration Salary & WFH Allowance July 2020  
£133.36

## 8. Planning Applications

- a) To consider the following planning applications and agree the response:
  - i. **20/01425/COMIND** – The Workshop, Englefield Estate Yard  
Change of use of buildings (including Grade II listed sawmill) to employment uses (Use Classes B1(a), B1(c) and B2); together with addition of mezzanine floors; demolition of existing Timber Treatment Shed and Open Barn; and erection of new maintenance building (Use Class B2) together with car parking and landscaping
  - ii. **20/01426/LBC2** – The Workshop, Englefield Estate Yard  
Listed building consent for the above application
  - iii. **20/01637/FUL** – Land adjacent to 10 The Street, Englefield  
Change of use of land from agricultural use to a car park
- b) To receive an update on the proposed village car park

## 9. Councillor Vacancy Co-Option

To receive written applications for the office of Parish Councillor and co-opt a candidate to fill the current vacancy