

**In the Parish of Englefield**  
**The next Meeting of the Parish Council will be held at**  
**Englefield Village Hall on Tuesday 21<sup>st</sup> October 2025 at 6.30pm**

**Agenda**

**1. Apologies**

To receive apologies for inability to attend the meeting (if any)

**2. Declarations of Interest**

To remind members of the need to record the existence and nature of any personal, pecuniary, or other disclosable interests in items on the agenda, in accordance with the Members' Code of Conduct

**3. Minutes**

To approve as a correct record the minutes of the meeting of this Council held on 15<sup>th</sup> July 2025

**4. Open Forum for members of the public**

10 minutes

**5. Financial Update**

To provide the Council with an overview of receipts and payments versus budget for year to date

**6. Payments for Approval**

- i. Council Administration Salary & WFH Allowance – October 2025  
£141.97

**7. Payments Made**

To inform that the following payments have been made since the last meeting of the Council:

- i. HMRC - Council Administration Income Tax Q1 2025/26  
£250.80
- ii. Lloyds Bank - Banking Service Charge 10<sup>th</sup> May – 9<sup>th</sup> June 2025  
£4.25
- iii. Thomas Landscape Services – Dog bin maintenance April – June 2025  
£77.22
- iv. Hampshire ALC - BALC and NALC Subscription 2025-26  
£64.35
- v. Thomas Landscape Services – Dog bin maintenance July – September 2025  
£77.22
- vi. Lloyds Bank – Banking Service Charge 10<sup>th</sup> June – 9<sup>th</sup> July 2025  
£4.25
- vii. Englefield Village Hall – Hall hire 15<sup>th</sup> July 2025  
£30.00
- viii. Council Administration Salary & WFH Allowance – August 2025  
£142.37
- ix. Town & Parish Council Websites – Annual website hosting and maintenance (01/10/2025 to 01/10/2026)  
£185.00
- x. Lloyds Bank – Banking Service Charge 10<sup>th</sup> July – 9<sup>th</sup> August 2025

- xi. £4.25  
Autela - Payroll Administration - April-July 2025  
£84.00
- xii. Council Administration Salary & WFH Allowance – September 2025  
£142.37
- xiii. Lloyds Bank – Banking Service Charge 10<sup>th</sup> August – 9<sup>th</sup> September 2025  
£4.25
- xiv. HMRC - Council Administration Income Tax Q2 2025/26  
£251.20
- xv. Thomas Landscape Services – Dog Bin Maintenance – October-December 2025  
£77.22
- xvi. Englefield Village Hall – Hall hire 21<sup>st</sup> October 2025  
£30.00

## **8. Planning**

The following decisions have been received since the last meeting of the Council:

- i. 25/00765/FUL - The Old Agency, Englefield Road, Theale, Reading RG7 5DU  
Change of use of the existing offices into a SEND School with residential care. Permission is also sought for the erection of a boundary fence to create school play area and dedicated outdoor area for residential care element  
GRANTED

To agree a response to the following application consultation:

- i. 25/02187/LBC - 1 Englefield Lodge, Pangbourne Road, Theale, Reading RG7 5DY  
Replacement of existing windows for new units to match the existing. Replacement of existing clay roofing tiles to match the existing.

## **9. Local Government Review**

To discuss the potential impact of the following:

- 'Ridgeway Council' proposal - Creation of a new unitary council to include West Berkshire Council, and the district Councils of South Oxfordshire and the Vale of White Horse
- Reading Borough Council proposal to bring five West Berkshire wards under its jurisdiction.

## **10. Digital and Data Compliance**

To discuss next steps to ensure compliance with the requirement to have role-based email accounts hosted on an authority owned domain.

## **11. North Street Hedges**

To confirm responsibility for hedge maintenance in North Street.