

**In the Parish of Englefield
the next Meeting of the Parish Council will be held
remotely on Thursday 8th October 2020 at 6.30pm**

Notice of Meeting

Residents of the Parish wishing to “attend” the meeting should refer to the Englefield Parish Council website where the details to enable you to join via Zoom will be published prior to the meeting.

Those wishing to join should contact the Clerk before 3pm on the day of the meeting to obtain the password.

Public Participation

While meetings are being held remotely, it is requested that any members of the public wishing to ask a question submit these by email to the Clerk. Written submissions should be limited to 500 words and submitted to the Clerk no later than midday on Wednesday 7th October 2020 in order that they can be read out and discussed.

The contact email for the Clerk is clerk.inglefieldpc@outlook.com

Agenda

1. Apologies

To receive apologies for inability to attend the meeting (if any)

2. Declarations of Interest

To remind members of the need to record the existence and nature of any personal, pecuniary, or other disclosable interests in items on the agenda, in accordance with the Members’ Code of Conduct

3. Minutes

To approve as a correct record the minutes of the meeting of this Council held on 29th July 2020

4. Public Participation

To receive written submissions from members of the public

5. Meeting Format

To confirm the ongoing format of Parish Council Meetings being held remotely

6. Financial Update

To provide an overview of receipts and payments against budget for financial year to date

7. Payments for Approval

To approve the following items for payment

- i. Council Administration Salary & Home Working Allowance – October 2020
£133.36

- ii. HMRC Council Administration Income Tax Q2 2020/21
£87.40

8. Payments Made

To inform that the following payments have been made since the last meeting of the Council

- i. Council Administration Salary & WFH Allowance – August 2020
£133.16
- ii. Council Administration Salary & WFH Allowance – September 2020
£133.16
- iii. Website Annual Hosting & Maintenance – 2020-21
£130.00

9. Planning Applications

- a) To consider the following planning applications and agree the response:
 - i. **20/02231/COMIND** – The Mile House, Sulhamstead
Change of use of existing dwelling and ancillary buildings to education facility
Comments required as adjacent parish
- b) To provide an update on progress of the following planning applications
 - i. **20/01425/COMIND & 20/01426/LBC2** – The Workshop, Englefield Estate Yard
 - ii. **20/01637/FUL** – Land adjacent to 10 The Street, Englefield – Change of use to car park

10. Englefield Community Venue

To provide an update on progress of the establishment of the Englefield Community Venue

11. Theale Primary School – Car Parking

To discuss car parking at school collection time

12. Community Recognition – Covid 19

To discuss possible options for recognising members of the community who've provided support during the ongoing pandemic.