

**In the Parish of Englefield**  
**The next Meeting of the Parish Council will be held at**  
**Englefield Village Hall on Tuesday 9<sup>th</sup> January 2024 at 6.30pm**

**Agenda**

**1. Apologies**

To receive apologies for inability to attend the meeting (if any)

**2. Declarations of Interest**

To remind members of the need to record the existence and nature of any personal, pecuniary, or other disclosable interests in items on the agenda, in accordance with the Members' Code of Conduct

**3. Minutes**

To approve as a correct record the minutes of the meeting of this Council held on 17<sup>th</sup> October 2023

**4. Open forum for members of the public**

10 minutes

**5. Financial Update**

To provide an overview of expenditure versus budget for year to date, and forecast position at financial year end

**6. 2024/25 Budget & Precept**

To review and agree the proposed budget and parish precept request for 2024/25  
Items for discussion:

- Events – VE Day anniversary 8<sup>th</sup> May 2024
- Dog waste bin – possibility of additional bin and/or increase in collection

**7. Payments for Approval**

To approve the following items for payment:

- i. Autela Payroll Services - Payroll services Q3 2023/24  
£54.58

**8. Payments Made**

To inform that the following payments have been made since the last meeting of the Council:

- i. Englefield Village Hall – Hire fee 17<sup>th</sup> October 2023  
£30.00
- ii. Council Administration Salary & WFH Allowance November 2023  
£167.31
- iii. Council Administration Salary & WFH Allowance December 2023  
£167.11
- iv. Triangle Management - Dog Bin Maintenance October-December 2023  
£63.18

**Personnel Matters**

To approve the implementation of the pay award agreed by National Joint Council for Local Government Services, increasing the Parish Clerk's pay from £14.48 to £15.48 per hour, effective from 1<sup>st</sup> April 2023 (to be back-dated).

**Traffic Concerns**

To discuss actions to address the concerns relating to difficulties crossing, or pulling onto, the A340 at the junctions with The Street and North Street due to speed and volume of traffic, and lack of visibility.

**9. Planning**

- a) To discuss and agree a response to the following application(s):
  - i. 23/02748/FUL - Cobbs Farm Shop, Wickcroft Farm, Pangbourne Road, Theale  
The change of use of existing barn to farm shop together with external alterations
- b) To note that no decisions have been received since the last meeting of the Council

**10. Date of Next Meetings**

- a) To confirm the date of the next meeting, planned for 19<sup>th</sup> March 2024
- b) To agree the date of the first meeting of 2024/25