

MINUTES OF ENGLEFIELD PARISH COUNCIL

Minutes of the Parish Council Meeting held remotely on Wednesday 29th July 2020

Present:

Cllr E. Crookes
Cllr M. Postles
Cllr R. Smith
Cllr N. Wynne Jones

In attendance:

N. Rands (Clerk)

1 member of the public present

1. No apologies received

2. Remote Meeting Etiquette

Cllr. E Crookes reminded all present of the agreed etiquette at remote meetings

3. Declarations of Interest

Cllr Crookes declared an interest agenda point 8, and confirmed that he would be providing information in his capacity as Director of The Englefield Estate.

4. Minutes

Minutes of the Parish Council Meeting held on 20th May 2020 were approved as a true record

5. Public Participation

a) Hedge Trimming – An enquiry had been submitted regarding when the hedges in North Street were due to be trimmed.

Cllr. E Crookes responded that the hedges could not be cut between 1st March and 1st September in accordance with EU legislation and the Wildlife & Countryside Act, except where there was an issue with visibility in which case hedges would be trimmed around road junctions and gateways.

Action – EMC to undertake a visual inspection of the hedges around North Street

b) Englefield Road road markings – An enquiry had been submitted as to when the road markings would be renewed following the recent resurfacing of Englefield Road.

Action – NRT to contact West Berkshire Council to confirm

6. Financial Update

Clerk provided an overview of receipts and payments for financial year to date, including commentary of variances.

7. Payments Made

The Council noted that the following payments have been made since the last meeting of the Council:

- i. Hampshire Association of Local Councils - BALC Affiliation Fee 2020/21
£62.64
- ii. Council Administration Salary & WFH Allowance June 2020
£133.16
- iii. HMRC Council Administration Income Tax Q1 2020/21
£87.40
- iv. Claire Connell – Internal Audit FY2019/20
£130.00
- v. Autela Group Limited – Council Payroll Administration Q1 2020/21
£60.24
- vi. Council Administration Salary & WFH Allowance July 2020
£133.36

8. Planning Applications

i & ii 20/01425/COMIND & 20/01426/LBC2 – The Workshop, Englefield Estate Yard

Cllr. E Crookes provided an overview in his capacity as Director of the Englefield Estate and left the meeting in order for the remaining Council members to discuss and agree a response.

The Council resolved to support the application and wished to note the following reasons:

- The importance of these buildings being used as they were intended – to support the Englefield Estate and, by extension, the local community
- The proposed architecture of modifications and new building is in keeping with the original buildings
- Not developing these buildings would result in them stagnating and potentially falling into disrepair
- Not widely visible from the public highway, and therefore of limited impact to members of the public

iii. 20/01637/FUL – Land adjacent to 10 The Street, Englefield

Cllr. E Crookes provided an overview in his capacity as Director of The Englefield Estate and left the meeting in order for the remaining Council members to discuss and agree a response.

The Council resolved to support the application and wished to note the following reasons:

- There was considerable support for the proposal amongst members of the public who attended the public consultation, both in terms of the principle and the proposed location.
- The provision of a car park within the village of Englefield is deemed very necessary due to serious road safety concerns, particularly in relation to traffic during drop-off and collection at the Primary School.
- Access from the car park to the school will greatly reduce the risk during these times.

- The proposed landscaping is sympathetic to the surrounding area, and is no more out of character than the large volume of cars having to park at the roadside.
- The car park will also be of benefit to other local amenities, namely the village shop and village hall.

9. Councillor Vacancy Co-Option

Lynn Dennison was elected Councillor of Englefield Parish Council following a unanimous vote

10. Unauthorised Encampment

The Council would like to note their thanks to the residents of North Street for the recent community effort in helping to clear the field following the recent unauthorised encampment.

Next meeting date – **Thursday 8th October 6.30p.m.**

Meeting concluded at 7.33p.m.

Chairman: Date: