

MINUTES OF ENGLEFIELD PARISH COUNCIL

Minutes of the Parish Council Meeting held remotely on Thursday 8th October 2020

Present:

Cllr E. Crookes
Cllr M. Postles
Cllr R. Smith
Cllr N. Wynne Jones
Cllr L. Dennison

In attendance:

N. Rands (Clerk)

No members of the public present

1. No apologies received

2. **Declarations of Interest**

Cllr Crookes declared an interest agenda point 9, and confirmed that he would be providing information in his capacity as Director of The Englefield Estate.

3. **Minutes**

Minutes of the Parish Council Meeting held on 29th July 2020 were approved as a true record

4. **Public Participation**

No submissions were made by members of the public

5. **Meeting Format**

It was confirmed that meetings would continue to be held remotely in line with the current Covid guidance and legislation

6. **Financial Update**

The Clerk provided an overview of receipts and payments for the financial year to date

7. **Payments for Approval**

The Council approved the following items for payment

- i. Council Administration Salary & Home Working Allowance – October 2020
£133.36
- ii. HMRC Council Administration Income Tax Q2 2020/21
£87.40

8. **Payments Made**

The Council noted that the following payments have been made since the last meeting of the Council:

- i. Council Administration Salary & WFH Allowance – August 2020
£133.16
- ii. Council Administration Salary & WFH Allowance – September 2020
£133.16
- iii. Website Annual Hosting & Maintenance – 2020-21
£130.00

9. Planning Applications

- a) The following planning applications were reviewed:
 - i. **20/02231/COMIND – The Mile House, Sulhamstead**
Change of use of existing dwelling and ancillary buildings to education facility
The Council resolved to provide no comment to the application
- b) Updates were provided on progress of the following planning applications:
 - i. **20/01425/COMIND & 20/01426/LBC2 – The Workshop, Englefield Estate Yard**
Minor changes have been made to the application
The Planning Officer is currently reviewing responses from the relevant statutory authorities
 - ii. **20/01637/FUL – Land adjacent to 10 The Street, Englefield** – Change of use to car park
Application is due to be reviewed by the Planning Committee
A written submission can be provided on behalf of the Parish Council
Those in support of the application can lobby the local Councillor

10. Englefield Community Venue

Cllr Crookes provided the following update:

- Building works are due to be complete November 2020
- A legal structure will need to be put in place to manage and operate the venue, this will take the form of a Charitable Incorporated Organisation
- A business plan will be required to establish set-up and ongoing costs
- A small group of volunteers have been put in place to oversee the initial planning and set-up of the venue

11. Theale Primary School – Parking

- The volume of cars parking along Englefield Road and North Street at school drop-off and collection is risking the safety of vehicles, cyclists and pedestrians
- Vehicles trying to join the kiss & drop off arrangement from both directions is also causing an issue

Action – NR to raise with West Berkshire Highways and Education Authority

12. Community Recognition – Covid 19

Potential routes for community recognition during the ongoing Covid-19 pandemic were discussed

Next meeting date – **Wednesday 13th January 6.30p.m.**

Chairman: Date: