

**In the Parish of Englefield
the next Meeting of the Parish Council will be held
remotely on Wednesday 17th March 2021 at 6.30pm**

Notice of Meeting

Residents of the Parish wishing to “attend” the meeting should refer to the Englefield Parish Council website where the details to enable you to join via Zoom will be published prior to the meeting.

Those wishing to join should contact the Clerk before 3pm on the day of the meeting to obtain the password.

Public Participation

While meetings are being held remotely, it is requested that any members of the public wishing to ask a question submit these by email to the Clerk. Written submissions should be limited to 500 words and submitted to the Clerk no later than midday on Monday 15th March 2021 in order that they can be read out and discussed.

The contact email for the Clerk is clerk.inglefieldpc@outlook.com

Agenda

1. Apologies

To receive apologies for inability to attend the meeting (if any)

2. Declarations of Interest

To remind members of the need to record the existence and nature of any personal, pecuniary, or other disclosable interests in items on the agenda, in accordance with the Members’ Code of Conduct

3. Minutes

To approve as a correct record the minutes of the meeting of this Council held on 13th January 2021

4. Public Participation

To receive written submissions from members of the public

5. Englefield House Concerts

- a) Peter Carson (Englefield Estate House & Events Manager) and Giles Coopers (GCE Live) to provide an overview of the proposed outdoor concerts to be held in the grounds of Englefield House in July 2021
- b) To consider and agree a response to the premises licence application consultation, reference 21/00098/LQN, from West Berkshire Council

6. 2020/21 Financial Update

To provide an overview of expenditure versus budget for year to date, and forecast position at financial year end

7. Budget Approval

To sign off the final budget for financial year 2021/22

8. Payments for Approval

To approve the following items for payment

- i. Council Administration Salary March 2021
£170.96
- ii. HMRC – Council Administration Income Tax Q4 2020/21
£337.56

9. Payments Made

To inform that the following payments have been made since the last meeting of the Council

- i. Council Administration Salary & WFH Allowance January 2021
£89.52
- ii. Council Administration Salary & WFH Allowance February 2021 + NALC salary increase backdated to April 2020
£399.56
- iii. Autela Group Limited – Council Payroll Administration November 2020 – January 2021
£48.24

10. Grant Requests

To consider whether to make a donation on behalf of Englefield Parish Council:

- i. Citizen's Advice West Berkshire

11. West Berkshire Council Emergency Active Travel Scheme Consultation – Deadman's Lane, Theale

To discuss and agree a response to the proposed pilot closure of Deadman's Lane to vehicles <https://westberksactivestreets.commonplace.is/proposals/theale-deadmans-lane>

12. Traffic at The Street junction with the A340

To provide an update on discussions with West Berkshire Council in relation to the speed of traffic on the A340, particularly at the junction with The Street

13. Planning Applications

- a) To consider the following planning applications and agree the response:
 - i. 21/00490/FUL Malpas Farm, North Street - Proposal to replace an existing residential house and separate residential annex with 2 detached single storey residential dwellings, together with improvements/alterations to the access to the adjoining commercial storage buildings

14. Englefield Village Hall

To provide an update on progress of the establishment of the Village Hall

15. Risk Register

To agree any updates required to the Englefield Parish Council Risk Register

16. Asset Register

- a) To agree any updates required to the Englefield Parish Council Asset Register
- b) To confirm transfer of the notice board at the Village Hall to Englefield Parish Council

17. Annual Meeting of the Council

To agree the date of the Annual Meeting of the Council

18. Annual Parish Meeting (Annual Parish Assembly)

To agree the date of and agenda for the Annual Parish Meeting – recommended to be held remotely before 7th May 2021