

MINUTES OF ENGLEFIELD PARISH COUNCIL

Minutes of the Parish Council Meeting held at Englefield Village Hall on Wednesday 29th June 2021

Present:

Cllr E. Crookes
Cllr N. Wynne Jones
Cllr M. Postles
Cllr R. Smith
Cllr L. Dennison

In attendance:

N. Rands (Clerk)

Three members of the public present

1. Apologies

No apologies received

2. Declarations of Interest

Cllr Crookes and Cllr Dennison declared an interest in agenda point 9 due to their role as Trustees of the Village Hall CIO

3. Minutes

Minutes of the Parish Council Meeting held on 28th June 2021 were approved as a true record

4. Open forum for members of the public

The following points were raised by members of the public

- a) Enquiry as to whether it would be possible for the Englefield Estate to provide land for community allotments/gardens

Cllr Crookes responded on behalf of the Englefield Estate that the Estate was considering it and there was potentially a small piece of ground that could accommodate this, but that it is currently occupied.

- b) Parker's Corner

Cllr Crookes provided a recap of previous actions taken:

- In 2016 The Parish Council engaged with West Berkshire Council
- A speed limit reduction was sought through the appropriate channels but wasn't approved
- Improvement works took place with five interventions, including edge markings, signage replacement, centre line repositioning and repainting
- In 2019 concerns were raised again
- West Berkshire Council reviewed the number of incidents, but the previous scheme was deemed successful and no grounds were found for further work

Concerns regarding visibility and speed when pulling out from Bostock Lane were raised by a member of the public

Key points were noted:

- Proposal put forward based on temporary traffic management arrangements implemented during the Estate outdoor concerts

Actions:

- Cllr Crookes to raise resident's proposal with West Berkshire Council and ask them to undertake speed enforcement activity.
- Cllr Crookes to request the suitability is using a SID to conduct some local speed enforcement to seek evidence.

5. 2021/22 Financial Update

- The Clerk provided an overview of expenditure versus budget year to date, including an explanation of key variances.
- The Council notes that current payments are broadly within the overall budget for the year.
- The Council agreed that further discussion would take place during the budgeting process for 2022/23 in relation to the ongoing provision of a grant payment to Englefield Village Hall.

6. Payments for Approval

The Council approved the following items for payment:

- i. HMRC – Council Administration Income Tax Q2 2021/22
£115.80

7. Payments Made

The Council noted that the following payments have been made since the last meeting of the Council:

- i. Autela Payroll Services – Payroll April – June 2021
£50.40
- ii. Council Administration Salary & WFH Allowance July 2021
£170.96
- iii. Englefield Village Hall – Grant
£500.00
- iv. Englefield Village Hall – Hall hire 29/9/21
£30.00
- v. Council Administration Salary & WFH Allowance August 2021
£170.96
- vi. Triangle Management – Dog Bin Maintenance June 2021
£18.00
- vii. Triangle Management – Dog Bin Maintenance July 2021
£22.50
- viii. Triangle Management – Dog Bin Maintenance August 2021
£18.00
- ix. Autela Payroll Services – Payroll July – September 2021
£50.40
- x. Town & Parish Council Websites – Website Hosting & Maintenance October 2021 – September 2022
£130.00

- xi. Council Administration Salary & WFH Allowance September 2021
£170.96

8. Planning Applications

- a) 21/02280/PACOU North Street Farm, North Street, RG7 5EX (Change of use) –
The Council acknowledged notification of the application for Prior Approval under The Town and Country Planning (General Permitted Development) Order 1995

9. Englefield Village Hall

1. On behalf of Englefield Village Hall CIO Cllrs Crookes & Dennison provided an update on progress since opening of the Hall in July 2021
Key points were noted:
- Good interest and demand – regular children’s parties, family events, and evening parties
 - Little advertising or marketing activity has been done so far, so initial signs are encouraging
 - The running of the hall was being balanced between a very small Committee group
2. It was noted that there is a real need for volunteers from the community to help support and manage the Village Hall, and all present were requested to encourage anyone they know who has some time they can spare to get in touch.

10. CA17 notice: section 31(6) Highways Act 1980 declaration – Malpas Farm, Englefield, RG7 5EU

The Council acknowledged receipt of the CA17 notice
Cllr Crookes provided an overview of the process and purposes of registering a CA17 notice.

11. Parker’s Corner – Traffic calming

Agenda point was discussed during the open public forum

12. The Street – Road surface debris

The Council discussed potential action to address the debris on the road between Elmfields and Englefield Estate Yard entrance.

Action: Cllr Crookes to raise the matter with the Highways department at West Berkshire Council

13. Englefield Stores & Tea Rooms

The Council discussed plans to hold a community gathering on 29th October 2021 at the Village Hall.

The Council agreed a contribution towards the community event of £250

It was agreed to use Englefield Parish Council email address for RSVPs

14. Englefield Estate Yard and village car park

Cllr Crookes provided a summary of progress.

Key points were noted:

- a) Estate Yard conversion – planning permission and listed building consent were granted in June 2021
- Currently working on detailed planning and discharging planning conditions
 - Hoping to commence work on Estate Office Q1 2022
- b) Car park – planning permission granted

- Currently discharging planning conditions
- Specification and tender process
- Commence work early 2022

15. The Queen's Platinum Jubilee Central Weekend

The Council noted that there would be further discussions regarding plans to mark The Queen's Platinum Jubilee on the weekend of 2nd-5th June 2022

16. Community Champions Awards 2021

It was noted that submission of entries closes on 1st November 2021

Next meeting date: Monday 10th January 6.30p.m.

Meeting closed 19:47

DRAFT - AWAITING APPROVAL