

## MINUTES OF ENGLEFIELD PARISH COUNCIL

### Minutes of the Parish Council Meeting held at Englefield Village Hall on Monday 10<sup>th</sup> January 2022

**Present:**

Cllr E. Crookes  
Cllr M. Postles  
Cllr R. Smith  
Cllr L. Dennison

**In attendance:**

N. Rands (Clerk)

**Apologies:**

Cllr N. Wynne Jones

No members of the public present

**1. Apologies**

Apologies from Cllr N. Wynne Jones were noted

**2. Declarations of Interest**

- Cllr Crookes declared an interest in agenda point 11 in his capacity as Estates Director, and agenda point 6 (grants & donations) in his capacity as Trustee of the Englefield Village Hall CIO
- Cllr Dennison declared an interest in agenda point 6 (grants & donations) in her capacity as Trustee of the Englefield Village Hall CIO.

**3. Minutes**

Minutes of the Parish Council Meeting held on 29<sup>th</sup> September 2021 were approved as a true record

**4. Open forum for members of the public**

The following point was raised on behalf of members of the public:

- a) The number and cause of accidents at the Common Hill junction with A340

**Actions:**

- N. Rands to request accident statistics and reasons for A340 from Chalk Pit junction to Common Hill junction

- b) Members of the public are encourage to support the occupiers of the new Village Store

**Actions:**

- Cllr Crookes to look at options for a bin on The Street [to serve the Stores.](#)

**5. Financial Update**

The Clerk provided an overview of expenditure versus budget year to date, including an explanation of key variances, which was noted by the Council.

## **6. 2022/23 Budget & Precept**

a) Proposed budget for 2022/23 was tabled, discussed and agreed.

Outcome –

- i. Budget approved
- ii. Precept of £4,500 approved by the Council

## **7. Contribution/Donation to West Berkshire Library Service**

The Council resolved to make a donation of £200 for financial year 2021/22

## **8. Payments for Approval**

The Council approved the following items for payment

- i. HMRC – Council Administration Income Tax Q3 2021/22  
£115.60

## **9. Payments Made**

The Council noted that the following payments have been made since the last meeting of the Council

- i. Council Administration Salary & WFH Allowance October 2021  
£170.96
- ii. Triangle Management – Dog Bin Maintenance October 2021  
£18.00
- iii. Englefield Trust – Contribution to Community Event October 2021  
£230.00
- iv. Triangle Management – Dog Bin Maintenance September 2021  
£22.50
- v. Council Administration Salary & WFH Allowance November 2021  
£170.96
- vi. Triangle Management – Dog Bin Maintenance November 2021  
£18.00
- vii. Autela Payroll Services – Payroll October-December 2021  
£50.40
- viii. Triangle Management – Dog Bin Maintenance December 2021  
£18.00
- ix. Council Administration Salary & WFH Allowance December 2021  
£171.16

## **10. Planning Applications**

a) The Council noted that the following responses have been made since the last meeting of the Council

- i. 21/02711/LBC2 – The Workshop, Englefield Estate Yard, The Street, Englefield –  
Asbestos removal  
Support
- ii. 21/02913/FULC – Wickcroft Farm, Pangbourne Road, Theale – Variation/removal of  
condition 2 (approved plans) of approved 15/00807/FUL  
No objection

- iii. 21/02925/FULD – Malpas Farm, North Street, Theale – Proposal to replace an existing residential house and separate residential annex (2 existing residential dwellings), with 2 single storey residential dwellings, together with improvements/alterations to the access to the adjoining commercial storage buildings  
No objection, with comments
- b) The Council noted that the following decisions that have been received
  - i. 21/02280/PACOU – North Street Farm, North Street, RG7 5EX – Change of use  
Approved
  - ii. 21/02711/LBC2 – The Workshop, Englefield Estate Yard, The Street, Englefield –  
Asbestos removal  
Approved
  - iii. 21/02833/NONMAT – The Workshop, Englefield Estate Yard, The Street, Englefield  
Non-material amendment to planning permission 20/01425/COMIND - Change of use of buildings (including Grade II listed sawmill) to employment uses (Use Classes B1(a), B1(c) and B2); together with addition of mezzanine floors; demolition of existing Timber Treatment Shed and Open Barn; and erection of new maintenance building (Use Class B2) together with car parking and landscaping.  
Amendment - revision to the wording of condition 6 (parking and turning)  
Approved

## **11. Applications**

- i. 21/01158/LQN – Grounds of Englefield House  
New Premises Licence application – One Consecutive Friday, Saturday, Sunday 08.30-23.30  
Plays, Films, Live Music, Recorded Music, Dance, Anything Similar  
Late Night Refreshment Friday to Sunday 23:00 – 05:00  
Supply of Alcohol Friday to Sunday 09:00 – 23:30

The Council discussed this application relating to the Run Fest Run event on 20<sup>th</sup>-22<sup>nd</sup> May 2022, and agreed to submit the following points in response:

Would like to ensure robust traffic management plan – ensuring no parking and no-through traffic on The Street; and would request that all parking be contained within the parameters of the event.

## **12. Parker's Corner – Traffic calming**

The Council noted the outcome of discussions with West Berkshire Council regarding proposed potential traffic calming measures

## **13. The Queen's Platinum Jubilee Central Weekend**

The Council discussed potential plans to mark The Queen's Platinum Jubilee. It was proposed that a separate working group is set up to organise a community lunch.

### **Actions:**

- Cllr Crookes and Cllr Dennison to contact individuals in the community to request volunteers for the working group.

## **14. Date of Next Meeting**

Next Council Meeting – Monday 7<sup>th</sup> March 6.30p.m.

Annual Meeting of the Council – Thursday 19<sup>th</sup> May 6.30p.m.  
Annual Parish Assembly – Thursday 19<sup>th</sup> May 7.00p.m.

DRAFT - AWAITING APPROVAL