

MINUTES OF ENGLEFIELD PARISH COUNCIL

Minutes of the Parish Council Meeting held at Englefield Village Hall on Monday 7th March 2022

Present:

Cllr E. Crookes
Cllr R. Smith
Cllr L. Dennison
Cllr N. Wynne Jones

In attendance:

N. Rands (Clerk)

Apologies:

Cllr M. Postles

No members of the public present

1. Apologies

Apologies from Cllr M. Postles were noted

2. Declarations of Interest

No interests were declared

3. Minutes

Minutes of the Parish Council Meeting held on 10th January 2022 were approved as a true record

4. Open forum for members of the public

No members of the public were present

5. Financial Update

The Clerk provided an overview of expenditure versus budget year to date, including an explanation of key variances, and forecast position at financial year end.

6. 2022/23 Budget Approval

The Council approved the final budget for financial year 2022/23

7. Payments Made

The Council noted that the following payments have been made since the last meeting of the Council

- i. Englefield Village Hall – Hire fee 10th January 2022
£30.00
- ii. HMRC – Council Administration income tax Q3 2021/22
£115.60

- iii. Council Administration Salary & WFH Allowance January 2022
£170.96
- iv. Triangle Management – Dog bin servicing January 2022
£18.00
- v. Council Administration Salary & WFH Allowance February 2022
£170.96
- vi. Englefield Village Hall – Hire fee 7th March 2022
£30.00
- vii. Triangle Management – Dog bin servicing February 2022
£18.00

8. Planning Applications

- a) The Council noted that the following responses have been made since the last meeting of the Council
 - i. 21/03256/RESMAJ – Lakeside, The Green, Theale
Reserved matters relating to appearance, landscaping, layout and scale following outline planning permission 15/02842/OUTMAJ
Object
- b) The Council noted that the following decisions have been received
 - i. 21/02925/FULD – Malpas Farm, North Street, Theale
Granted
 - ii. 21/02919/NONMAT – Farm Shop, Wickcroft Farm, Pangbourne Road, Theale
Amendment to planning permission – Surface dressing
Approved

9. The Queen's Platinum Jubilee Central Weekend

Cllr Crookes provided an update on community plans to mark The Queen's Platinum Jubilee 2nd-5th June 2022. A planning meeting is scheduled for March 2022, with proposed plans to hold a 'Bring & share lunch'.

10. Risk Register

The Risk Register was reviewed. The Council agreed to expand upon the risk relating to being quorate to include the risk of not being able to successfully recruit a replacement Councillor in the event of a Councillor resignation.

11. Asset Register

The Asset Register was reviewed and it was agreed that no updates are required.

Actions:

- Confirm location of litter bin formerly located in the Social Club garden – N. Rands

12. AOB

The resignation of Cllr N. Wynne Jones was regrettably acknowledged.

Actions:

- Initiate process to recruit replacement Councillor – N. Rands

13. Date of Next Meeting

It was agreed to contact the following proposed speakers for the Annual Parish Assembly:

- Councillor Ross Mackinnon

- Englefield Village Hall
- Englefield Village Stores
- Englefield Primary School
- St Mark's Church PCC
- Thame Valley Police - statistics

Actions:

- Advertise APA in March/April Parish Magazine – N. Rands

The date of the next Council Meeting was confirmed as Tuesday 21st June 6.30p.m.

DRAFT - AWAITING APPROVAL