

## MINUTES OF ENGLEFIELD PARISH COUNCIL

Minutes of the Parish Council Meeting held at Englefield Village Hall on Tuesday 21<sup>st</sup> June 2022

**Present:**

Cllr E. Crookes  
Cllr R. Smith  
Cllr L. Dennison  
Cllr M. Postles

**In attendance:**

N. Rands (Clerk)

No members of the public present

**1. Apologies**

No apologies were received

**2. Declarations of Interest**

No interests were declared

**3. Minutes**

Minutes of the Parish Council Meeting held on 19<sup>th</sup> May 2022 were approved as a true record

**4. Open forum for members of the public**

No members of the public were present

**5. Financial Update**

The Clerk provided an overview of expenditure versus budget year to date  
The Council noted that the Platinum Jubilee event had been very successful and the Council were very grateful to the volunteers for organising the event

**6. Donations**

The Council approved a donation of £50 to each of the following organisations, and agreed to review the possibility of a further donation later in the financial year.

- i. Citizens Advice West Berkshire
- ii. Standby Volunteer Group

**7. Payments for Approval**

The Council approved the following for payment:

- i. Council Administration Salary & WFH Allowance June 2022  
£156.71
- ii. HMRC – Council Administration income tax Q1 2022/23  
£112.60

## 8. Payments Made

The Council noted that the following payments have been made since the last meeting of the Council:

- i. West Berkshire District Council – Donation to Library Service  
£200
- ii. HMRC – Council Administration income tax Q4 2021/22  
£115.80
- iii. Council Administration Salary & WFH Allowance March 2022  
£170.96
- iv. Autela Payroll Services – Payroll Administration Q4 2021/22  
£50.40
- v. Triangle Management – Dog bin servicing March 2022  
£18.00
- vi. Council Administration Salary & WFH Allowance April 2022  
£154.39
- vii. Claire Connell – Internal Audit  
£130.00
- viii. Hampshire Association of Local Councils – Annual Subscription  
£62.10
- ix. Englefield Village Hall – Hire fee 19<sup>th</sup> May 2022  
£45.00
- x. Triangle Management – Dog bin servicing April 2022  
£22.50
- xi. Englefield Stores – Parish Assembly catering  
£122.50
- xii. Nova Press – Jubilee event leaflets  
£70.00
- xiii. Zurich Insurance – Insurance premium 2022-2023  
£214.00
- xiv. Council Administration Salary & WFH Allowance May 2022  
£189.47
- xv. Nia Rands-Thomas – Parish Assembly drinks  
£21.79
- xvi. Triangle Management – Dog bin servicing May 2022  
£18.00

## 9. Councillor Vacancy

The Council agreed to extend the Co-option application period to September 2022

## 10. Planning Applications

The Council noted that the following decisions have been received since the last meeting of the Council:

The Workshop, Englefield Estate Yard, The Street, Englefield

### i. **22/00405/COND1 – Approved**

Application for approval of details reserved by condition 7-cycle storage and 8-electric charging point of application 20/01425/COMIND: Change of use of buildings (including Grade II listed sawmill) to employment uses (Use Classes B1(a), B1(c) and B2); together with

addition of mezzanine floors; demolition of existing Timber Treatment Shed and Open Barn; and erection of new maintenance building (Use Class B2) together with car parking and landscaping

**ii. 22/00798/COND2 – Approved**

Application for approval of details reserved by condition 20 (removal of spoil) of approved application 20/01425/COMIND: Change of use of buildings (including Grade II listed sawmill) to employment uses (Use Classes B1(a), B1(c) and B2); together with addition of mezzanine floors; demolition of existing Timber Treatment Shed and Open Barn; and erection of new maintenance building (Use Class B2) together with car parking and landscaping

**iii. 22/00801/COND1 – Approved**

Application for approval of details reserved by condition 6 (openings doors/windows) of approved 20/01426/LBC2 - Change of use of buildings (including Grade II listed sawmill) to employment uses (Use Classes B1(a), B1(c) and B2); together with addition of mezzanine floors; demolition of existing Timber Treatment Shed and Open Barn; and erection of new maintenance building (Use Class B2) together with car parking and landscaping

**iv. 22/00799/COND3 – Approved**

Application for approval of details reserved by condition 12 (new windows/areas of glazing and doors) of approved application 20/01425/COMIND: Change of use of buildings (including Grade II listed sawmill) to employment uses (Use Classes B1(a), B1(c) and B2); together with addition of mezzanine floors; demolition of existing Timber Treatment Shed and Open Barn; and erection of new maintenance building (Use Class B2) together with car parking and landscaping

**v. 22/00908/FUL – Granted**

External works comprising replacement of Open Garage roof, replacement of timber weatherboarding panels and replacement of UPVC rainwater goods.

**vi. 22/00637/LBC2 – Granted**

External works comprising replacement of Open Garage roof, replacement of timber weatherboarding panels and replacement of UPVC rainwater goods.

**vii. 22/00909/FUL – Granted**

Erection of photovoltaic panels, together with associated works

**11. Date of Next Meeting**

The date of the next Council Meeting was confirmed as Monday 19<sup>th</sup> September 6.30p.m.

Meeting end 18:52

Chairman: ..... Date: .....