

**In the Parish of Englefield**  
**The next Meeting of the Parish Council will be held at**  
**Englefield Village Hall on Monday 13<sup>th</sup> March 2023 at 6.30pm**

**Agenda**

**1. Apologies**

To receive apologies for inability to attend the meeting (if any)

**2. Declarations of Interest**

To remind members of the need to record the existence and nature of any personal, pecuniary, or other disclosable interests in items on the agenda, in accordance with the Members' Code of Conduct

**3. Minutes**

To approve as a correct record the minutes of the meeting of this Council held on 9<sup>th</sup> January 2023

**4. Open forum for members of the public**

10 minutes

**5. Financial Update**

To provide an overview of expenditure versus budget for year to date, and forecast position at financial year end

**6. 2023/24 Budget Approval**

To approve the final budget for financial year 2023/24

**7. Payments Made**

To inform that the following payments have been made since the last meeting of the Council:

- i. Triangle Management – Dog bin servicing October-December 2022  
£63.18
- ii. Englefield Village Hall CIO – Donation  
£400.00
- iii. Englefield Village Hall – Hire fee 9<sup>th</sup> January 2023  
£30.00
- iv. Lynn Dennison – Noticeboard key cutting  
£9.00
- v. Council Administration Salary & WFH Allowance January 2023 + backdated pay increase  
£260.91
- vi. Triangle Management – Dog bin servicing January-March 2023  
£63.18
- vii. Council Administration Salary & WFH Allowance February 2023  
£167.11

## **8. Planning**

a) To note that the following decisions have been received since the last meeting of the Council:

i. 22/03004/COND

Change of use of buildings (including Grade II listed sawmill) to employment uses (Use Classes B1(a), B1(c) and B2); together with addition of mezzanine floors; demolition of existing Timber Treatment Shed and Open Barn; and erection of new maintenance building (Use Class B2) together with car parking and landscaping  
Approved

## **9. Local Elections May 2023**

To provide Councillors with an overview of the timeline and process for the local elections

## **10. The Coronation of His Majesty The King**

To discuss planned events to mark the Coronation of HM King Charles III

## **11. West Berkshire Local Plan Review Consultation 2022-2039**

To discuss the response to the public consultation

## **12. West Berkshire Local Transport Plan Consultation**

To discuss the response to the public consultation

## **13. Risk Register**

To agree any updates required to the Englefield Parish Council Risk Register

## **14. Asset Register**

To agree any updates required to the Englefield Parish Council Asset Register Council

## **15. Date of Next Meetings**

To agree the dates of the next two Parish Council meetings