

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** be the column headed "Year ending 31 March 2019" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered on a negative basis.

Name of smaller authority:

Englefield Parish Council

County area (local councils and parish meetings only):

West Berkshire

Financial year ending 31 March 2019

Prepared by (Name and Role):

Nia Rands-Thomas - Clerk & RFO

Date:

04/04/2019

	£	£
Balance per bank statements as at 31/3/19:		
account 1	4,546.0	
account 2		
account 3		
account 4		
[add more accounts if necessary] account 5		
account 6		
account 7		
account 8		
		4,546.0
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/19 (enter these as negative numbers)		
item 1	(47.00)	
item 2		
item 3		
item 4		
[add more lines if necessary] item 5		
item 6		
item 7		
item 8		
		(47.00)
Add: any un-banked cash as at 31/3/19		
		-
Net balances as at 31/3/19 (Box 8)		<u><u>4,499.0</u></u>