

**In the Parish of Englefield**  
**The next Meeting of the Parish Council will be held at**  
**Englefield Village Hall on Tuesday 27<sup>th</sup> June 2023 at 6.30pm**

**Agenda**

**1. Apologies**

To receive apologies for inability to attend the meeting (if any)

**2. Declarations of Interest**

To remind members of the need to record the existence and nature of any personal, pecuniary, or other disclosable interests in items on the agenda, in accordance with the Members' Code of Conduct

**3. Minutes**

To approve as a correct record the minutes of the meeting of this Council held on 18<sup>th</sup> May 2023

**4. Open forum for members of the public**

10 minutes

**5. Financial Update**

- i. To provide an overview of expenditure versus budget for year to date
- ii. To approve reappointment of the internal auditor and the associated price increase to £140

**6. Payments for Approval**

To approve the following items for payment:

- i. Autela Payroll Services – Payroll services Q1 2023/24  
£54.58
- ii. HMRC – Council Administration Income Tax Q1 2023/24  
£112.80

**7. Payments Made**

To inform that the following payments have been made since the last meeting of the Council:

- i. Englefield Stores – Annual Parish Meeting catering  
£112.50
- ii. Zurich – Insurance 2023/24  
£214.00
- iii. Claire Connell – Internal Audit 2022/23  
£130.00
- iv. Nia Rands-Thomas – Annual Parish Meeting catering  
£29.93
- v. Lynn Dennison – Coronation Tea Party refreshments  
£35.11
- vi. Carebus Volunteer Group – Donation

- £100.00
- vii. Council Administration Salary & WFH Allowance June 2023  
£167.31

**8. Planning**

To note that the following decisions have been received since the last meeting of the Council:

- i. 23/00812/COND – Mayridge Farm, Englefield, Reading, RG7 5JT  
Details Reserved by Conditions 4 (CMS), 5 (Spoil), 6(CEMP), 7(Archaeological Supervision), 8 (Soft landscaping) and 9(Fence details) of planning permission 22/01514/COMIND - Digging and lining three wildlife ponds. Shaping and lining two existing hollows that do not currently hold water to create two wildlife ponds. Creation of five ponds for wildlife in total.  
Approved

**9. West Berkshire Council Winter Service Plan Consultation**

To discuss whether the Council wish to provide any comment in response to the consultation

**10. Councillor Vacancy**

To discuss actions to fill the current Councillor vacancy