

## MINUTES OF ENGLEFIELD PARISH COUNCIL

### Minutes of the Parish Council Meeting held at Englefield Village Hall on Monday 13<sup>th</sup> March 2023

#### **Present:**

Cllr E. Crookes  
Cllr R. Smith  
Cllr M. Postles  
Cllr L. Dennison  
Cllr P. Myles

#### **In attendance:**

N. Rands (Clerk)

No members of the public were present

#### **1. Apologies**

No apologies were received

#### **2. Declarations of Interest**

No interests were declared

#### **3. Minutes**

Minutes of the meeting of this Council held on 9<sup>th</sup> January 2023 were approved as a true record

#### **4. Open forum for members of the public**

10 minutes

#### **5. Financial Update**

The Clerk provided an overview of expenditure versus budget for year to date, and the forecast position at the end of the financial year, which was noted by the Council.

#### **6. 2023/24 Budget Approval**

The Council approved the final budget for financial year 2023/24 as agreed on 9<sup>th</sup> January 2023

#### **7. Payments Made**

The Council noted that the following payments have been made since the last meeting of the Council:

- i. Triangle Management – Dog bin servicing October-December 2022  
£63.18
- ii. Englefield Village Hall CIO – Donation  
£400.00
- iii. Englefield Village Hall – Hire fee 9<sup>th</sup> January 2023  
£30.00

- iv. Lynn Dennison – Noticeboard key cutting  
£9.00
- v. Council Administration Salary & WFH Allowance January 2023 + backdated pay increase  
£260.91
- vi. Triangle Management – Dog bin servicing January-March 2023  
£63.18
- vii. Council Administration Salary & WFH Allowance February 2023  
£167.11

## **8. Planning**

- a) The Council noted that the following decisions have been received since the last meeting of the Council:
  - i. 22/03004/COND  
Change of use of buildings (including Grade II listed sawmill) to employment uses (Use Classes B1(a), B1(c) and B2); together with addition of mezzanine floors; demolition of existing Timber Treatment Shed and Open Barn; and erection of new maintenance building (Use Class B2) together with car parking and landscaping  
Approved  
Noted

## **9. Local Elections May 2023**

The Clerk provided Councillors with an overview of the timeline and process for the forthcoming local elections

## **10. The Coronation of His Majesty The King**

An update was provided to the Council on the planned afternoon tea street party to mark the Coronation of HM King Charles III on Sunday 7<sup>th</sup> May 2023.

### **Actions:**

Clerk to confirm insurance policy cover for the event

## **11. West Berkshire Local Plan Review Consultation 2022-2039**

Cllr Myles provided an overview of the key points in the Local Plan that was under public consultation.

## **12. West Berkshire Local Transport Plan Consultation**

The Council agreed to respond to the consultation with the following requests:

Revision of the area within which North Street sits within the Transport Strategy

Review of the speed limit in North Street and feasibility of it being designated as a 'Quiet Lane'

### **Actions:**

Cllr Smith to submit a response to the survey on behalf of the Council

## **13. Risk Register**

The Risk Register was reviewed and it was agreed that no updates are required

## **14. Asset Register**

The Asset Register was reviewed and it was agreed that no updates are required

**15. Date of Next Meetings**

The dates of the next two Parish Council meetings were confirmed as:

Thursday 18<sup>th</sup> May – 6.30p.m. – Annual Council Meeting

Thursday 18<sup>th</sup> May – 7.00p.m. – Annual Parish Assembly

Tuesday 27<sup>th</sup> June – 6.30p.m.

Monday 16<sup>th</sup> October – 6.30p.m.

Chairman: ..... Date: .....