

MINUTES OF ENGLEFIELD PARISH COUNCIL

Minutes of the Parish Council Meeting held at Englefield Village Hall on Tuesday 27th June 2023

Present:

Cllr E. Crookes
Cllr R. Smith
Cllr L. Dennison
Cllr P. Myles

In attendance:

N. Rands (Clerk)
Cllr Ross Mackinnon

No members of the public were present

1. Apologies

No apologies were received

2. Declarations of Interest

No interests were declared

3. Minutes

The minutes of the meeting of this Council held on 18th May 2023 were approved as a true record

4. Open forum for members of the public

No members of the public present

Cllr Mackinnon gave an overview of his monthly Ward Member's Report

Actions –

- Clerk to raise the issue of crossing the A340 from the junction with North Street to The Street with West Berkshire Council – speed and lack of visibility
- Cllr Mackinnon to request whether West Berkshire Council can conduct a speed limit review

5. Financial Update

- i. The Clerk provided an overview of expenditure versus budget for year to date
- ii. The Council approved reappointment of the internal auditor and the associated price increase to £140

6. Payments for Approval

The Council approved the following items for payment

- i. Autela Payroll Services – Payroll services Q1 2023/24
£54.58
- ii. HMRC – Council Administration Income Tax Q1 2023/24
£112.80

7. Payments Made

The Council noted that the following payments have been made since the last meeting of the Council:

- i. Englefield Stores – Annual Parish Meeting catering
£112.50
- ii. Zurich – Insurance 2023/24
£214.00
- iii. Claire Connell – Internal Audit 2022/23
£130.00
- iv. Nia Rands-Thomas – Annual Parish Meeting catering
£29.93
- v. Lynn Dennison – Coronation Tea Party refreshments
£35.11
- vi. Carebus Volunteer Group – Donation
£100.00
- vii. Council Administration Salary & WFH Allowance June 2023
£167.31

8. Planning

The Council noted that the following decisions have been received since the last meeting of the Council:

- i. 23/00812/COND – Mayridge Farm, Englefield, Reading, RG7 5JT
Details Reserved by Conditions 4 (CMS), 5 (Spoil), 6(CEMP), 7(Archaeological Supervision), 8 (Soft landscaping) and 9(Fence details) of planning permission 22/01514/COMIND - Digging and lining three wildlife ponds. Shaping and lining two existing hollows that do not currently hold water to create two wildlife ponds. Creation of five ponds for wildlife in total.
Approved

9. West Berkshire Council Winter Service Plan Consultation

The Council discussed the impact of the Winter Service Plan in the parish and broadly agreed with the proposed plan.

Action – Clerk to clarify interpretation of the categorisation and confirm the provision for The Street and Englefield Road due to concerns that the proposed action would be insufficient in these locations.

10. Councillor Vacancy

The Council discussed how to attract interest in the current Councillor vacancy.

Actions –

- Clerk to re-advertise the vacancy with additional information about the limited time commitment required.
- Cllr Myles to look into the possibility of publicising the vacancy through St. Mark's.

Next meeting confirmed to be held on Tuesday 17th October 6.30p.m.

Meeting concluded 19:05

Chairman: Date: