

In the Parish of Englefield
The next Meeting of the Parish Council will be held at
Englefield Village Hall on Tuesday 19th March 2024 at 6.30pm

Agenda

1. Apologies

To receive apologies for inability to attend the meeting (if any)

2. Declarations of Interest

To remind members of the need to record the existence and nature of any personal, pecuniary, or other disclosable interests in items on the agenda, in accordance with the Members' Code of Conduct

3. Minutes

To approve as a correct record the minutes of the meeting of this Council held on 9th January 2024

4. Open forum for members of the public

10 minutes

5. Financial Update

To provide an overview of expenditure versus budget for year to date, and forecast position at financial year end

6. 2024/25 Budget Approval

To approve the final budget for financial year 2024/25

7. Payments

To discuss whether to donate the remaining budgeted amount of £400 for grants and donations

8. Payments Made

To inform that the following payments have been made since the last meeting of the Council:

- i. Autela Payroll Services – Payroll services Q3 2023/24
£54.58
- ii. Englefield Village Hall – Hire fee 9th January 2024
£30.00
- iii. Englefield Village Hall – Hall hire fee 14th May 2024
£45.00
- iv. Council Administration Salary & WFH Allowance January 2024
£167.31
- v. HMRC – Council Administration Income Tax Q3 2023/24
£113.00
- vi. Council Administration Salary & WFH Allowance February 2024 + backdated pay increase
£281.71
- vii. Englefield Village Hall – Hall hire fee 19th March 2024

£30.00

viii. Triangle Management – Dog bin servicing January-March 2024

£63.18

9. Planning

- a) To note that no decisions have been received since the last meeting of the Council
- b) To agree the Council's response to the consultation regarding street naming and numbering for the new development at The Lakeside, Theale
- c) To discuss construction traffic resulting from the building development work currently taking place at Malpas Farm, North Street

10. Traffic Concerns

To discuss the response from West Berkshire Council in relation to the concerns raised at the meeting on 9th January 2024

11. Annual Parish Assembly

To discuss and agree the agenda, and advertising of the Annual Parish Assembly being held on Tuesday 14th May

12. Risk Register

To agree any updates required to the Englefield Parish Council Risk Register

13. Asset Register

To agree any updates required to the Englefield Parish Council Asset Register Council

14. General election polling station

To discuss use of the Village Hall as a polling station at the General Election

15. Royal Berkshire Fire & Rescue Service Consultation on the Response to Automatic Fire Alarms

To agree the response to the consultation

16. Date of Next Meetings

To agree the dates of the next two Parish Council meetings following the Annual Council Meeting