

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: Englefield Parish Council

County area (local councils and parish meetings only):

### Financial year ending 31 March 2024

Prepared by (Name and Role): Nia Rands-Thomas - Clerk & RFO

Date: 07/04/2024

	£	£
<b>Balance per bank statements as at 31/3/24:</b>		
<span style="border: 1px solid black; background-color: yellow; padding: 2px;">Treasurers Account</span>	<span style="border: 1px solid black; background-color: yellow; padding: 2px;">4,130.6</span>	4,130.6
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/24 <b>(enter these as negative numbers)</b>	_____	-
Add: any un-banked cash as at 31/3/24	_____	-
<b>Net balances as at 31/3/24 (Box 8)</b>		<b><u><u>4,130.6</u></u></b>