

In the Parish of Englefield
The next Meeting of the Parish Council will be held at
Englefield Village Hall on Tuesday 14th January 2025 at 6.30pm

Agenda

1. Apologies

To receive apologies (if any) for the inability to attend the meeting

2. Declarations of Interest

To remind members of the Council of the need to record the existence and nature of any personal, pecuniary, or other disclosable interests in items on the agenda, in accordance with the Members' Code of Conduct

3. Minutes

To approve as a correct record the minutes of the meeting of this Council held on 15th October 2024

4. Open Forum for Members of the Public

10 minutes

5. Financial Update

- a) To provide an overview of payments and receipts versus budget for the financial year to date
- b) To discuss the remaining unallocated budget of £100 for grants and donations
- c) To inform the Council of the new banking charges of £4.25 per month effective from 14th January 2025

6. 2025/26 Budget and Precept

- a) To review and agree the proposed budget and parish council precept request for 2025/26
- b) To discuss potential uses of the Community Infrastructure Levy 2024/25 payment of £688

7. Payments Made

To inform the Council that the following payments have been made since the last meeting of the Council

- i. Town and Parish Council Websites – Website hosting and maintenance October 2024 – October 2025
£175.00
- ii. HMRC – Council Administration Income Tax Q2 2024/25
£120.80
- iii. Englefield Village Hall – Hall hire 15th October 2024
£30.00
- iv. Clerk Salary & WFH Allowance – October 2024
£177.71

- v. Clerk Salary & WFH Allowance – November 2024
£177.71
- vi. Autela Payroll Services – Payroll services August-November 2024
£75.05
- vii. Triangle Management – Dog bin maintenance December 2024 – February 2025
£70.20
- viii. Clerk Salary & WFH Allowance – December 2024
£177.51

8. Personnel Matters

To approve the implementation of the pay award agreed by National Joint Council for Local Government Services, increasing the Parish Clerk's pay from £15.48 to £16.10 per hour, effective from 1st April 2024 (to be back-dated).

9. Planning

- a) To note that no planning applications have been received since the last meeting of the Council.
- b) To update the Council regarding the proposal to request an amendment to the planning permission granted in 2021 for North Street Farm padel tennis court.

10. Local Plan 2022-2039 Review Consultation

To discuss the Parish Council response to the public consultation on the main changes to the district's Local Plan 2022-2039, which closes 31st Jan 2025.

<https://www.westberks.gov.uk/lpr-proposed-main-modifications>

11. Traffic and Highways

- a) To inform of the upcoming planned road closure on Ashampstead Road as a result of major repair works at Bradfield College.
<https://www.bradfieldcollege.org.uk/about/bradfield/cdf/>
- b) To provide an update on damage to the verge at North Street corner.