

## MINUTES OF ENGLEFIELD PARISH COUNCIL

Minutes of the Parish Council Meeting held at Englefield Village Hall on Tuesday 11<sup>th</sup> March 2025

### Present:

Cllr E. Crookes  
Cllr R. Smith  
Cllr L. Dennison  
Cllr J. Goodwin  
Cllr P. Myles

### In attendance:

N. Rands (Clerk)

No members of the public were present

#### 1. Apologies

No apologies were received

#### 2. Declarations of Interest

No interests were declared

#### 3. Minutes

The minutes of the meeting of this Council held on Tuesday 14<sup>th</sup> January 2025 were approved as a true record of the meeting.

#### 4. Open Forum for Members of the Public

No members of the public in attendance

#### 5. Financial Update

- a) The Clerk provided an overview of payments and receipts versus budget for the financial year to date, and forecast position at financial year end, which was noted by the Council.
- b) The Council agreed not to provide a financial donation to GreenFest from the West Berkshire Green Exchange – <https://www.wbge.org.uk/greenfest.html>

#### 6. 2025/26 Budget

- a) The Council discussed quotes for 'Slow Down' signage and agreed to provisionally budget £300 for this purpose, which would be funded by CIL funds.

##### Actions:

- Provide potential locations for signage – Cllr. Dennison
- b) The Council discussed the provision of dog waste bins, and feasibility of purchasing an additional bin. It was agreed that the appropriate course of action at this stage would be through the use of additional signage to remind members of the public not to leave filled dog waste bags.

##### Actions:

- Request that The Englefield Estate review options for signage – Cllr. Crookes
  - Include provision in the 2025/26 budget for the purchase of an additional dog waste bin, which would be funded from CIL funds, as well as 3 quarters of dog bin emptying costs. - Clerk
- c) The Council approved the budget for financial year 2025/26 subject to the inclusion of the additional costs listed above.

Actions:

- Obtain quotes for repair/replacement of the solar light in North Street phonebox – Cllr. Crookes

## **7. Payments Made**

The Council noted that the following payments have been made since the last meeting of the Council

- i. Englefield Village Hall – Hall hire 14<sup>th</sup> January 2025  
£30.00
- ii. HMRC – Council Administration Income Tax Q3 2024/25  
£120.80
- iii. Carebus Volunteer Group – Donation 2024/25  
£50.00
- iv. Clerk Salary & WFH Allowance – January 2025  
£177.71
- v. West Berkshire District Council – Library Service donation 2024/25  
£50.00
- vi. Englefield Village Hall – Hall hire 11<sup>th</sup> March 2025  
£30.00
- vii. Clerk Salary & WFH Allowance (incl. back-dated pay) – February 2025  
£248.57

## **8. Planning**

- a) The Council noted that no planning applications have been received since the last meeting of the Council.

## **9. Annual Parish Assembly**

The Council discussed and agreed a proposed agenda of the Annual Parish Assembly being held on Thursday 22<sup>nd</sup> May

Proposed agenda items are:

- Update from The Englefield Estate – James Meade/Liz Wirth
- Update from Englefield Village Hall – Lynn Dennison
- Update from Councillor Ross MacKinnon
- Report from Thames Valley Police
- Update from St. Mark's Church – Rev Julia Myles
- Update (written) from Englefield Primary School

Actions:

- Contact proposed presenters – Clerk
- Send an article to advertise the Parish Assembly in the Parish News – Clerk
- Arrange catering for 15 attendees – Clerk

**10. Risk Register**

The Council reviewed the Englefield Parish Council Risk Register

**11. Asset Register**

The Council reviewed and approved the updated Englefield Parish Council Asset Register Council

Actions:

- Obtain quote for repair of the noticeboard located in North Street – Cllr. Dennison

**12. Litter**

The Council discussed litter being dropped on the verges of the A340 between the Theale/Bath Road roundabout and The Street. Cllr. Dennison has already reported the issue to West Berkshire Council through the online litter/fly tipping reporting form.

Actions:

- Report the issue to West Berkshire Council on behalf of the Parish Council – Clerk

**13. Berkshire Local Nature Recovery Strategy Consultation**

The Council were reminded of the consultation on the proposed Berkshire Local Nature Recovery Strategy, open until 24<sup>th</sup> March 2025 – <https://rbwmttogether.rbwm.gov.uk/berkshire-lnrs-public-consultation-page>

**14. Date of Next Meetings**

The following meeting dates were agreed for the remainder of 2025

Tuesday 15<sup>th</sup> July

Tuesday 14<sup>th</sup> October

The meeting finished at 19:28

Chairman: ..... Date: .....