

MINUTES OF ENGLEFIELD PARISH COUNCIL

Minutes of the Annual Parish Council Meeting held at Englefield Village Hall on Tuesday 15th July 2025

Present:

Cllr E. Crookes
Cllr R. Smith
Cllr L. Dennison
Cllr J. Goodwin
Cllr P. Myles

In attendance:

N. Rands (Clerk)

No members of the public were present

1. Apologies

No apologies were received

2. Declarations of Interest

No interests were declared

3. Minutes

The minutes of the meeting of this Council held on 22nd May 2025 were approved as a true record

4. Open Forum for members of the public

No members of the public were present

5. Financial Update

The Council noted the overview of receipts and payments versus budget for the financial year to date

6. Payments for Approval

The Council approved the following items for payment:

- i. Council Administration Salary & WFH Allowance – July 2025
£141.97

7. Payments Made

The Council noted that the following payments have been made since the last meeting of the Council:

- i. Englefield Village Hall – Hall hire 22nd May 2025
£45.00
- ii. Zurich Town & Parish – Insurance premium 2025-26
£214.00

- iii. Claire Connell – Internal audit FY 2024-25
£140.00
- iv. Thomas Landscape Services – Dog bin maintenance March 2025
£27.00
- v. Council Administration Salary & WFH Allowance – May 2025
£142.37
- vi. Lloyds Bank – Banking Service Charge 10th April – 9th May 2025
£4.25
- vii. Englefield Stores & Tea Rooms Ltd – Annual Parish Meeting catering 22nd May 2025
£104.34
- viii. Council Administration Salary & WFH Allowance – June 2025
£142.37

8. Planning

The Council agreed not to submit a response to the following application consultation:

- i. 25/01401/OUTMAJ - Lakeside The Green Theale Reading
Section 73: Variation of Condition 9 (Offsite Highway works) of planning permission 15/02842/OUTMAJ (Outline application for Residential development of up to 325 houses and apartments (including 70 extra-care units) with associated access, parking, amenity space and landscaping. All matters reserved.)

The off-site highways works listed in Condition 9 require legal agreements with highways to be entered into and the progression of the new legal agreement has been delayed – Variation request is to alter the timing requirement for the off-site highways in respect of items (2) and (3) to be completed.

9. Parish Clerk Vacancy

The Council noted that the Parish Clerk vacancy was now advertised on the BALC vacancies website

The date of the next meeting was rescheduled to 21st October 2025

Meeting finished at 19:00

Chairman: Date: